

*** 2019 Spring Semester ***
Additional Admission Guideline
for International Students

[Global Campus]



GRADUATE SCHOOL
GACHON UNIVERSITY

2019 Spring Semester

Additional Admission Guideline for International Students

1. DEPARTMENTS AND PROGRAMS

A. MASTER PROGRAM

DIVISION	DEPARTMENT	MAJOR	NOTES
HUMANITIES AND SOCIAL SCIENCE	Dept. of Korean Language & Literature	Korean Linguistics, Classic Literature, Modern Literature	
	Dept. of English Language & Literature	English Language & Literature	
	Dept. of Oriental Language & Literature (Chinese / Japanese)	Korean-Chinese Translation, Comparative Cultural Contents in Korea and Japan	
	Dept. of European Language & Literature	German Language & Literature, French Language & Literature,	
	Dept. of Law	Public Law, Private Law	
	Dept. of Public Administration	Public Administration, Policy Studies, Welfare Administration	
	Dept. of Regional Development	Regional Development Studies	
	Dept. of Business Administration	Personnel Management, Marketing, Financial Management, Business Establishment and Technical Management	
	Dept. of Global Business & Entrepreneurship	Global Business & Entrepreneurship(Chinese), Art Management(Chinese), Global Business & Entrepreneurship(English)	
	Dept. of Global Economics	Economics, International Commercial Science	
	Dept. of Tourism Management	Tourism Management, Hospitality Management	
	Dept. of Accounting & Taxation	Accounting, Taxation	
	Dept. of Social Welfare	Social Welfare	
	Dept. of Early Childhood Education	Early Childhood Education	
	Department of Health Policy & Management	Health Policy · Health Promotion, Healthcare Management · Medical Informatics, Health Economics · Senior Business	
	Dept. of Media & Communication	Media & Communication	
	Dept. of Police Science & Security Service	Criminal Justice, Security Studies	
Dept. of Applied Statistics	Applied Statistics		
NATURAL SCIENCE	Department of Mathematical Finance	Mathematical Informatics	
	Dept. of Clothing	Clothing Studies, Beauty Business Studies	
	Dept. of Food & Nutrition	Food and Nutrition Studies	
ENGINEERING	Dept. of Urban Planning	Urban Planning, Traffic Studies	
	Dept. of Landscape Architecture	Landscape Architecture	
	Dept. of Architecture	Architecture, Architectural Engineering, Interior Architecture	
	Dept. of Industrial Engineering	Industrial Management Engineering, Logistic Management	

	Dept. of Equipment System · Fire Protection Engineering	Equipment System Engineering, Fire Protection & Extinguishing Engineering	
	Dept. of Mechanical Engineering	Mechanical Engineering	
	Dept. of Food Science & Biotechnology	Food Science & Biotechnology	
	Dept. of Civil & Environment Engineering	Civil & Environment Engineering	
	Dept. of Artificial Intelligence	Artificial Intelligence	
INTEGRATED (Natural Science, Engineering)	Dept. of Bionano Technology	Nanomaterial, Nano-Chemistry, Life Science	Interdisciplinary Integrated Course
	Dept. of Nano Science and Technology	Chemical and Biological Engineering, Electrical Engineering, Energy Engineering, Materials Science and Engineering, Nano-Physics	Interdisciplinary Integrated Course
	Department of IT Convergence Engineering	Electronic Engineering, Energy IT, Computer Engineering, Software, Game Engineering	Interdisciplinary Integrated Course
MEDICINE	Dept. of Korean Medicine	Herbology, Physiology, Anatomy of Acupuncture Points, Preventive Medicine, Internal Medicine, Moxibustion, Formulae pharmacology, Gynecologic Science, Rehabilitation Medicine, Pathology, Pathology, Dett, Diagnosis Science, Pediatrics, Constitutional Medicine, Neuropsychiatry	
ART AND PHYSICAL EDUCATION	Dept. of Performing Arts	Acting, Directing, Theories of Theatre & Media Art, Theatrical Design & Images Design	
	Dept. of Sculpture	Sculpture	
	Dept. of Design	Visual Arts, Industrial Design	
	Dept. of Fine Arts	Fine Arts, Theory of Art	
	Dept. of Music	Vocal, Composition, Combined Piano, Orchestral Music	
	Dept. of Physical Education	Physical Education	

* Dept. of Global Business & Entrepreneurship is taught only in Chinese & English.

B. PH.D. PROGRAM

DIVISION	DEPARTMENT	MAJOR	NOTES
HUMANITIES AND SOCIAL SCIENCE	Dept. of Korean Language & Literature	Korean Language Studies, Classic Literature, Modern Literature	
	Dept. of English Language & Literature	English Language & Literature	
	Dept. of Law	Public Law, Civil Law, Criminal Law, Mercantile Law, Real Estate Law	
	Dept. of Public Administration	Public Administration, Policy Studies, Welfare Administration, Regional Development	
	Dept. of Business Administration	Personnel Management, Marketing, Financial Management, Business Establishment and Technical Management	
	Dept. of Global Business & Entrepreneurship	Global Business & Entrepreneurship(Chinese), Art Management(Chinese), Global Business & Entrepreneurship(English)	
	Dept. of Global Economics	Economics, International Commercial Science	

	Dept. of Tourism Management	Tourism Management, Hospitality Management	
	Dept. of Accounting & Taxation	Accounting, Taxation	
	Dept. of Early Childhood Education	Early Childhood Education	
	Dept. of Education	Educational Psychology & Counselling, Gifted Education and Educational Technology	
	Department of Health Policy & Management	Health Policy · Health Promotion, Healthcare Management · Medical Informatics, Health Economics · Senior Business	
	Dept. of Media & Communication	Media & Communication	
	Dept. of Police Science & Security Service	Criminal Justice, Security Studies	
	Dept. of Applied Statistics	Applied Statistics	
NATURAL SCIENCE	Dept. of Clothing	Clothing Studies, Beauty Business Studies	
ENGINEERING	Dept. of Urban Planning	Urban Planning, Traffic Studies	
	Dept. of Architecture	Architecture, Architectural Engineering, Interior Architecture	
	Dept. of Industrial Engineering	Industrial Management Engineering, Logistic Management	
	Dept. of Equipment System · Fire Protection Engineering	Equipment System Engineering, Fire Protection & Extinguishing Engineering	
	Dept. of Mechanical Engineering	Mechanical Engineering	
	Dept. of Food Science & Biotechnology	Food Science & Biotechnology	
	Dept. of Civil & Environment Engineering	Civil & Environment Engineering	
	Dept. of Artificial Intelligence	Artificial Intelligence	
INTEGRATED (Natural Science, Engineering)	Dept. of Bionano Technology	Nanomaterial, Nano-Chemistry, Life Science	Interdisciplinary Integrated Course
	Dept. of Nano Science and Technology	Chemical and Biological Engineering, Electrical Engineering, Energy Engineering, Materials Science and Engineering, Nano-Physics	Interdisciplinary Integrated Course
	Department of IT Convergence Engineering	Electronic Engineering, Energy IT, Computer Engineering, Software, Game Engineering	Interdisciplinary Integrated Course
MEDICINE	Dept. of Korean Medicine	Herbology, Physiology, Anatomy of Acupuncture Points, Preventive Medicine, Internal Medicine, Moxibustion, Formulae pharmacology, Gynecologic Science, Rehabilitation Medicine, Pathology, Pathology, Dett, Diagnosis Science, Pediatrics, Constitutional Medicine, Neuropsychiatry	
ART AND PHYSICAL EDUCATION	Dept. of Physical Education	Physical Education	

* Dept. of Global Business & Entrepreneurship is taught only in Chinese & English.

C. Dept. of Global Business & Entrepreneurship Master & Ph.D. Program

1) Degree Received : Master of Business Administration, Doctor of Philosophy in Business Administration

2) Educational Management

- Master : 2 years(24 credits)
- Ph.D. : 3 years(36 credits)

- ※ The last semester of master & Ph.D. course is a semester for writing a graduation thesis.
- ※ All the classes, thesis guidance and the examination of a thesis are taught in Chinese.
- ※ Thesis can be written in Chinese or English or Korean.
- ※ The student shall apply the examination of a thesis after passing the foreign language test and the final test(in Chinese).
- ※ The student should take 1 course of Korean language course and 1 course of Korean culture course opened by Gachon University Korean Language Education Center before graduation(Tuition fee is free).
 - Good grades (grade average 3.5 / 4.5 or higher) can be substituted for the foreign language test.

3) Eligibility

- A bachelor's degree(for master program) or master's degree(for Ph.D. program) from an accredited college or university.

4) Required Documents

- It is the same as the graduate school international student's admission documents.
 - ※ No submission of transcripts like certificate of TOPIK Level 3 or regular English language proficiency test score (TOEFL PBT 530, CBT 197, iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 and above)

5) Tuition Fee and Scholarship

- Entrance Fee : KRW 907,000
- Tuition Fee : Master KRW 4,508,000/semester, Ph.D. KRW 4,644,000/semester
- Scholarship : According to the separate regulations of graduate school, 75% of scholarship is provided in the thesis semester(4th semester of master course, 6th semester of Ph.D. course)

6) Dormitory

- Through the application process, dormitory is available upon request (single rooms, double rooms, triple rooms and quadruple rooms are available for 4 or 6 months) (selectable)

a) Single Room :

- KRW 2,770,000/semester(6 months from March 1, 2019)
- KRW 1,880,000/semester(4 months from March 1, 2019)

b) Double Room :

- KRW 1,910,000/semester(6 months from March 1, 2019)
- KRW 1,310,000/semester(4 months from March 1, 2019)

c) Triple Room :

- KRW 1,580,000/semester(6 months from March 1, 2019)
- KRW 1,090,000/semester(4 months from March 1, 2019)

d) Quadruple Room :

- KRW 1,240,000/semester(6 months from March 1, 2019)
- KRW 860,000/semester(4 months from March 1, 2019)

7) Medical Insurance

- Medical insurance is mandatory, but you may join the group insurance according to your wishes (KRW 120,000 / year)

8) Contact Number

- Graduate School Office : TEL. +82-31-750-5024/5664 FAX. +82-31-750-5502
- E-mail : chriskim@gachon.ac.kr (WeChat ID : a01097276077) /
jiyunlee@gachon.ac.kr (WeChat ID : L01038369311)

2. QUOTA

There's NO limited number of students for international admissions.
(Both Master & Ph.D. Course)

3. ADMISSION SCHEDULE

PROCESS	SCHEDULE	NOTES
Submission of Application Form	December 24th, 2018(Mon) ~ January 11th, 2019(Fri) until 16:00	- International students and transferred students shall visit the office for application. - Office for visit : Administration Office, Graduate School, Gachon University (Graduate School Bldg. Rm. 102)
Submission of other documents	December 24th, 2018(Mon) ~ January 11th, 2019(Fri) until 16:00	* Other documents may be submitted by registered mail or personal visit. * Mailing Address : (13120) Rm. 102, Graduate School Bldg., 1342 Seongnamdae-ro, Sujeong-gu, Seongnam-si, Gyeonggi-do, Korea
Interviews and tests	January 23rd, 2019(Wed)	* Specific location of the interviews and tests will be posted on the website of the graduate school on 15:00, January 21st, 2019(Mon).
Announcement of Accepted Applicants	January 31st, 2019(Thu)	* The announcement will be posted on the graduate school homepage. * Accepted applicants will NOT be notified individually.
Registration	January 31st, 2019(Thu) ~ February 15th, 2019(Fri)	* To accept the admission offer, you must pay the entire amounts of both the enrollment fee and the tuition within the fall term registration period. Failure to do so will be considered a rejection of the offer and the offer of admission will be revoked without notice.

4. INTERVIEWS AND PERFORMANCE ASSESSMENT

A. Location : Notification will be given on 3 pm, January 21st, 2019(Mon) on-line.

B. Screening Hour : January 23rd, 2019(Wed) – Starting from 10 am

CLASSIFICATION		SCREENING METHOD
Ph.D. Course	Humanities and Social Science, Natural Science, Engineering, Convergence, Korean Medicine, P.E.	Starting from 10:00 am
Master Course	Humanities and Social Science, Natural Science, Engineering, Convergence, Korean Medicine, P.E.	Starting from 10:00 am
	Dept. of Performing Arts	Interviews & Performance Assessments, Career Estimation (Starting at 10:00 am)
	Dept. of Music	Interviews & Performance Assessments (Starting at 10:00 am)
	Art Division	Interviews & Portfolio Reviews (Starting at 10:00 am)

5. ELIGIBILITY

CATEGORY		QUALIFICATION
FRESHMEN	MASTER	<ul style="list-style-type: none"> - A bachelor's degree from an accredited university (4 Years) (Or a candidate expected to receive a bachelor's degree by Feb. 2019) - Educational attainment equivalent to a bachelor's degree approved by laws - Qualification for entering clinical pathology of department of Korean medicine is a person with bachelor's degree in Korean medicine (with Korean medicine doctor certificate). - All applicant must meet one of the following language proficiency requirements. <ol style="list-style-type: none"> 1) TOPIK (Korean Language Proficiency Test) Level 3 and higher (Must obtain Level 4 or more before graduation) <p>OR</p> <ol style="list-style-type: none"> 2) Regular English Language Proficiency Test Score (TOEFL PBT 530, CBT 197, iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 and above) <p>* Only some of the courses may make exception</p> <ul style="list-style-type: none"> ※ Students from countries using English as a native language or legally count it as an official language can enter school without being subjected to regular English language proficiency test upon submission of graduation certificate for middle school or high school in the country. ※ No submission of transcripts of TOPIK for the student who takes the Korean language course and the Korean culture course after the admission(only for the Dept. of Business Administration Global Business & Entrepreneurship major Chinese course).
	PH.D.	<ul style="list-style-type: none"> - A master's degree from an accredited college or university (Or a candidate expected to receive a master's degree by Feb. 2019) - Qualification for entering clinical pathology of department of Korean medicine is a person with master's degree in Korean medicine (with Korean medicine doctor certificate). - All applicant must meet one of the following language proficiency requirements. <ol style="list-style-type: none"> 1) TOPIK (Korean Language Proficiency Test) Level 3 and higher (Must obtain Level 4 or more before graduation) <p>OR</p> <ol style="list-style-type: none"> 2) Regular English Language Proficiency Test Score (TOEFL PBT 530, CBT 197, iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 and above) <p>* Only some of the courses may make exception</p> <ul style="list-style-type: none"> ※ Students from countries using English as a native language or legally count it as an official language can enter school without being subjected to regular English language proficiency test upon submission of graduation certificate for middle school or high school in the country. ※ No submission of transcripts of TOPIK for the student who takes the Korean language course and the Korean culture course after the admission(only for the Dept. of Business Administration Global Business & Entrepreneurship major Chinese course).

TRANSFER	MASTER	<ul style="list-style-type: none"> - Applicants from an accredited college or university with the same major 1) Transfer to 2nd semester : MUST completed more than 1 semester and acquired more than 6 credits. 2) Transfer to 3rd semester : MUST completed more than 2 semesters and acquired more than 12 credits.
	PH.D.	<ul style="list-style-type: none"> - Applicants from an accredited college or university with the same major 1) Transfer to 2nd semester : MUST complete more than 1 semester and acquire more than 6 credits. 2) Transfer to 3rd semester : MUST complete more than 2 semesters and acquire more than 12 credits. 3) Transfer to 4th semester : MUST complete more than 3 semesters and acquire more than 18 credits.

6. EVALUATION CRITERIA

A. Master's Program

- For Humanities and Social Science, Natural Science, Engineering, Convergence, Korean Medicine and Physical Divisions : ① Documents Review ② Interviews
- For Dept. of Performing Arts : ① Documents Review ② Interviews ③ Career Profile (A4 size)
- For Arts Divisions : ① Documents Review ② Interviews ③ 10 Art Works (Sculpture, Visual Arts, Industrial Design and Fine Arts) – Submit in a USB
- For Music Divisions : ① Documents Review ② Interviews ③ Performance Assessment
- * Exception (For musical instrument production and repair major) : ① Documents Review ② Interviews

B. Ph.D. Program

- For Humanities and Social Science, Natural Science, Engineering, Convergence, Korean Medicine and Physical Divisions : ① Documents Review ② Interviews
- ※ If the applicant(international student) is outside of Korea, the document review ONLY.
(For Art Division–MUST submit art works)

7. REQUIRED DOCUMENTS

- ① Completed Application Form (Use Gachon Graduate School's Standard Form) – One Original Copy
- ② Study Plan (Use Gachon Graduate School's Standard Form) – One Original Copy
- ③ Official Undergraduate and/or Master's Degree Certificate (Or proof of expected graduation)
 - One Original Copy (Bachelor's Degree for Master's Program, Bachelor and Master's Degree for Ph.D. Program–Or proof of expected graduation)
- ※ All documents should be written in English or Korean Only. If not, MUST be translated in English or Korean, and notarized before submission.
- ④ Official Academic Transcript for Undergraduate Studies and/or Master Studies – One Original Copy
 - ※ All documents should be written in English or Korean Only. If not, MUST attach English or Korean translation (No need for notarization)
- ⑤ Release of Information Form (Use Gachon Graduate School's Standard Form) – One Original Copy (Applicants from outside of Korea)
- ⑥ Dept. of Performing Arts : Career Profile (A4 size)
- ⑦ For Arts Division – 10 Art Works – Submit in a USB
- ⑧ Copy of Passport – One Copy
- ⑨ Copy of Alien Registration Card – One Copy (Registered student only)
- ⑩ Color Photo of Applicant (3.5×4.5cm) – 2 Original Copies (Only if outside of Korea)
- ⑪ Copy of ID for Applicant's and Both Parents – One Original Copy (Each)
- ⑫ Certificate of TOPIK Level 3 or regular English language proficiency test score (TOEFL PBT 530, CBT 197,

iBT 71, / IELTS 5.5 / CEFR B2 / TEPS 600 and above) – One Copy

⑬ Certificate of Work Experience and Proof of Employment – One Original Copy (Each) (If relevant)

[Additional Documents for Chinese Applicants in China]

CATEGORY	NOTES
① Certificate of Academic Credentials	- 1 original of the report recognizing the academic career of university in China issued through the website (http://www.chsi.com.cn) and (http://www.cdgd.edu.cn/)
② Copy of ID	- Applicant's and both parents' - 2 Copies
③ Copy of Chinese Family Register	- 常住人口公民身份号码登录表(For All Family Member) or 常住人口登记卡索引表(For All Family Member) - Personal 常住人口登记卡 (登录表 or Entire Family Mentioned 索引表)
④ Proof of Bank Balance	- Bank Statement of a minimum deposit of USD 20,000 * The time of deposit must be more than 6 month and longer

8. APPLICATION FEES

- Master's Program : KRW 80,000 (*Additional KRW 40,000 for Performance Assessment for Dept. of Music)
- Ph.D. Program : KRW 80,000

9. PRECAUTIONS

- 1) Once documents are submitted, they will not be returned.
- 2) Submitted documents cannot be revised. If any submitted documents are found to be false, or counterfeit, or in a case of not getting the degree, admission to Gachon Graduate School will be revoked.
- 3) Expected graduates MUST submit the certificate of graduation and academic transcript before the new semester starts. If an admitted student is found not to qualify and does not meet the basic academic eligibility for application, the admission will also be revoked.
- 4) Other admission related matters are implemented by "Laws for Graduate School's Admissions"
- 5) For more information, please contact office of graduate school.
(☎031-750-5021~4)

10. SCHOLARSHIP PROGRAM

	Scholarship	Detailed Information	Note
1	For outstanding research record	- Recommendation from the professors whose research achievements are in top 50% - 50% of tuition for master & doctorate courses	
2	For newly employed professor (within 2 years)	- Within 2 years of appointment - 50% of tuition for master & doctorate courses	
3	Outstanding graduates (undergraduates) from Gachon University	- Applicant whose graduation score was the top or above 4.25 : 100% of tuition - 4.0 grade point above : 75% of tuition - 3.5 grade point above : 25% of tuition	
4	For research promotion	- Every full-time faculty member may recommend students for scholarship - 75% of tuition for master & doctorate courses - Master : Within one year after graduation, a graduate shall submit NRF(National Research Foundation of	

		<p>Korea) level thesis</p> <ul style="list-style-type: none"> - Ph.D. : Within one year after graduation, a graduate shall submit SCI level thesis (Students, in art and physical education, humanities and social sciences shall submit SCOPUS level thesis) 	
5	Interdisciplinary Integrated Courses	<ul style="list-style-type: none"> - 100% of tuition for master & doctorate courses - Master : Within one year after graduation, a graduate shall submit SCI level thesis - Ph.D. : Submit one SCI level thesis before graduation + Within one year after graduation, a graduate shall submit one SCI level thesis 	
6	For international students	<ol style="list-style-type: none"> 1. International Student : 50% of tuition (if possible) 2. Applicants with TOPIK Level 4, 5 : 100% of tuition for the 1st semester 3. Applicants with TOPIK Level 6 : 100% of tuition for the 1st year (two semesters) 4. All English driven classes (Dept. of Food Science & Biotechnology, Life Science, Chemical and Biological Engineering, Nanomaterial, Nano-Physics, Nano-Chemistry, Dept. of Police Science & Security Service, Dept. of Global Business & Entrepreneurship (English) : 100% of Tuition (All recipients for this scholarship are responsible for submission of 1 SCI Level Thesis) 5. International Staff : 70% of Tuition 	
7	For outstanding performance (only for enrolled students)	<ul style="list-style-type: none"> - Per person (except the last semester students) : 100,000 won - Average grade point of all the semesters should be higher than A(4.0) points 	

* The scholarship of dept. of Global Business & Entrepreneurship(Chinese) is different from the scholarship above.

2019 Spring Semester

Designated Test Piece for Dept. of Music

CATEGORY		DESIGNATED TEST PIECE	NOTES
VOCAL MUSIC	Vocal	1. 3 Songs from 3 Composers in Different Languages 2. Opera, Oratorio, Aria (Choose 1)	Prepare Aria in original key
	Choral Conducting	1. Self Introduction - One Original Copy 2. Conducting(Free Choice) : 1 Piece (Within 12 Min.), 7 Min. for Rehearsal, 5 Min. for Performance)	
COMPOSITION	Composition	1. Composition Based on a Given Motive 2. Interpretation of Chords 3. Composition of a 3 Part Fugue	
PIANO	Piano	1. Beethoven Sonata - Entire Movement 2. Choose 1 Piece from Chopin's Etude 3. Free of Choice (Within 15 Min.)	
	Piano Accompaniment	1. Piano Solo - 1st Movement of Beethoven Piano Sonata 2. Instrumental Piece - One Piece from String from Beethoven, Brahms, Frank, Faure OR Sonata for Wind Instrument or Piano (Entire Movement) 3. Lied - 2 Lied Pieces from Schubert, Schumann, Brahms, Wolf, R.Strauss 4. First Reading and Transposition - Choice on the day	* 2.&3. - MUST bring accompaniment of vocalist or instrumentalist
	Pedagogy	1. Free of Choice (Within 10 Min.) 2. Self Introduction 3. Teaching Demonstration (Piano Training Practice : Self-preparation OR Prepared in School - Preschooler/Beginner/Intermediate/Advance)	
ORCHESTRAL MUSIC	Violin	1. J.S.Bach : Unaccompanied Sonata (Fast & Slow Movement) 2. Concerto 1st Movement (Including Cadenza)	
	Viola	1. C.Stamiz : Concerto D Major 2. Hoffmeister : Concerto D Major 3. Woltan : Concerto	Choose 1
	V.Cello	1. J.S.Bach : Prelude & Another Movement in Suite 2. Concerto 1st Movement	
	D.Bass	1. Koussevitzky : Concerto op.3 2. C.D.Dittersdorf : Concerto E Major 3. G.Bottesini : Concerto b minor	Choose 1
	Harp	Concerto (Fast & Slow Movement)	
	Guitar	2 Free Pieces of Choice	
	Flute	1 Free Choice	
	Oboe		
	Clarinet		
	Bassoon		
	Horn		
	Trumpet		
	Trombone		
	Tuba		
	Percussion	E.Bozza : Rythmie	
Leader of Wind Instrument	1. 1 Free Choice 2. Self Introduction		
Conducting	1. Conducting : One Piece from Beethoven Symphony No.5 2. Piano - 1 Free Choice	Accompanied with a Pianist	
Making & Repair of Instrument	1. Self Introduction 2. Interview	Available for Applicants with Non-Music Related Major	

Application Form for International Student

The 2019 Academic Year Spring Autumn

Application No.

※

Applicant	Department				<input type="checkbox"/> Master <input type="checkbox"/> Doctorate		(Photo) (3cm × 4cm)	
	Major				Date of Birth			
Personal Data	Name	Korean			Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
		English	(Family)					
			(Given)					
	Alien Registration Number		-		Passport No.			
Mailing Address		(-)				Nationality		
Contact	Home Phone		()		Mobile		E-mail	
	Current Address						Guardians	
Educational Background	Division		Date, from~ to~		Institutions		Major	
	University							
	Graduate School							
TOPIK or English Test Grade						Test Date (TOPIK or English Test)		Year / Month / Date
Guardians	Guardian's Name				Relation			
	Work Phone				Mobile Phone			
<p><i>I hereby apply for Gachon University Graduate School in with the documents requested, and I agree to the collection and use of personal information for admission.</i></p> <p style="text-align: right;">Year / Month / Day</p> <p style="text-align: right;">Applicant (sign)</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">To Dean Of Graduate School, Gachon University</p>								

① Completed application form : application form, academic plans, release of information form

② Other required documents : official transcripts, photocopy of diploma, passport copy, TOPIK 3rd transcript for Korean (TOEFL or IELTS or TEPS transcript for English)

Release of Information Form

Notice

1. This form is mandatory for applicants who graduated from college or university in foreign countries.
2. Please make sure to fill out in English or Korean.
3. Please do not handwrite, please type.
4. International students who have graduated university in Korea, don't have to submit this form.
5. Information should be true. If not, student should be responsible for disadvantages from providing wrong information.

Applicant Information

Name of Applicant	(Korean/English)
Date of Birth	
Applying Department	

Academic Information

Name of Institution Graduated			
Address of Institution Graduated			
Website of Institution Graduated			
Name of Degree	<input type="checkbox"/> Bachelor's Degree : <input type="checkbox"/> Master's Degree :		
Degree No. or Student ID No.			
Department and Major			
Date of (Expected) Graduation			
Period of Attendance	From(Year/MM)	To(Year/MM)	Total () semesters
Office/Name of Staff in Charge			
Phone No. of Staff in Charge			
Fax No. of Staff in Charge			
E-mail of Staff in Charge			

Year MM DD

Applicant's name : _____ (Signature)

개인정보 수집·이용 동의서

(Personal Information Collection and Usage Agreement)

○ **개인정보 수집 및 이용에 대한 동의 Consent for the collection and use of personal information**

대학원 원서 접수 및 전형을 위해 개인정보를 수집 및 이용하고 있으며 이외의 다른 목적에는 절대 사용하지 않습니다.

Personal information is collected and used solely for the processing and screening of graduate school applicants and will not be used for any other purpose.

구분	내용
수집하는 개인정보(필수항목) Provided Information	지원자정보(이름, 주민등록번호(재외국민등록번호, 외국인등록번호 또는 여권번호), 지원자 및 보호자의 주소, 전화번호, 휴대전화번호, 이메일, 추가연락처, 학교정보(재학/출신 학교명, 졸업(예정)연도, 학교전화번호) 등 Name, resident registration number (foreigners: alien registration number or passport number), home address, phone number, mobile phone number, email address, emergency contact number, educational background ((highest completed level of formal education, name of school, year (or prospective year) of graduation, phone number of school)), etc.
개인정보의 수집 및 이용 목적 Purpose and use of personal information	대학원 원서 접수 및 입학전형 Personal information is used for the processing and screening of graduate school applicants
개인정보의 이용 및 보유 기간 Duration of Possession and Usage	개인정보 소요기간의 경과, 처리목적의 달성 등 개인정보가 불필요하게 되었을 때에는 지체 없이 파기 Once the storage period has lapsed or after the application has been processed, all personal information will be completely erased.

○ 귀하를 동의할 권리가 있으며, 이를 거부할 경우 대학원 원서를 접수할 수 없습니다.

○ You have the right to disagree to the collection and use of your personal information. If you disagree, your graduate school application cannot be processed.

개인정보의 수집 및 이용에 동의하십니까?

Do you agree with Consent for the collection and use of personal information?

동의함(I Agree) 동의하지 않음(I disagree)

○ **고유식별정보 수집 및 이용 동의 Consent for the collection and use of identification information**

고등교육법 시행령 제73조(고유식별정보의 처리)에 의거 대학원 원서 접수 및 입학전형을 위해 다음과 같이 고유식별정보(주민등록번호, 외국인등록번호, 여권번호)를 수집하고 있습니다.

In order to process graduate school applicants and complete the graduate school admissions process, Gachon University Graduate School may require the submission of identification information (resident registration number, alien registration number, passport number, etc.).

※ Higher Education Act, Enforcement Ordinance, Article 73: Handling of Identification Information

수집하는 고유식별정보 Personally Identifiable Information	고유식별정보 수집 및 이용 목적 Purpose of collecting and using Personally Identifiable Information	고유식별정보의 이용 및 보유 기간 Duration of Possession and Usage
주민등록번호, 재외국민등록번호, 외국인등록번호, 여권번호 resident registration number, foreigners: alien registration number or passport number)	대학원 원서 접수 및 대학원 입학전형 (Application for graduate school and admission selection)	보유기간 종료시까지 Until the end of the holding period

○ 귀하를 동의할 권리가 있으며, 이를 거부할 경우 대학원 원서를 접수할 수 없습니다.

○ You have the right to disagree to the collection and use of your personal information. If you disagree, your graduate school application cannot be processed.

고유식별정보 수집 및 이용에 동의하십니까?

Do you agree with Consent for the collection and use of identification information?

동의함(I Agree) 동의하지 않음(I disagree)

위와 같이 개인정보 수집 및 이용에 동의합니다.

I agree to the collection and use of personal information as outlined above.

20 년(Year) 월(Month) 일(Day)

지원자(Applicant)

인(sign)

가천대학교총장 귀 하